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## CAXTONIANS' COLLECTIONS: AN ONLINE EXHIBITION

### *CALL FOR SUBMISSIONS*

All members are invited and encouraged to submit details of a favorite item (book, map, manuscript, or any other item of interest) from their own collections for the club's online exhibition.

The exhibition appears on the Caxton Club website and is available to the public. Members submitting entries can opt to remain anonymous except to fellow club members.

### **GUIDELINES FOR ENTRY**

- Select one item from your collection for inclusion in the exhibition.
  - All club members in good standing may submit an item for inclusion in the exhibition.
  - Each submitted item should be owned by the submitting member.
- Your entry should include at least one photograph of the item; bibliographic information for the item; and a brief descriptive essay written by the submitting member. Make your submission at <https://caxtonclub.omeka.net/contribution>.
  - Entries are available for viewing at <https://caxtonclub.omeka.net>.
- Arranging for photography for the item to be included is the responsibility of the individual collector.
  - Photos should be in digital format, either .jpg or .tif, and high quality (at least 300dpi resolution).
  - Photos should be taken in good lighting and on a neutral- color background.
  - The online submission form will only allow one photograph to be submitted, but additional photographs may be submitted via email to the Digital Exhibition Committee at [exhibition@caxtonclub.org](mailto:exhibition@caxtonclub.org).
- Submit bibliographic information and essay for the item, noting that:
  - Descriptive essays should be no more than 250 words, discussing the item's interesting features, significance, and importance to you.
  - Members should expect only light editing for grammar and spelling, not extensive fact-checking or content changes.

Questions? Please contact the Digital Exhibition Committee at [exhibition@caxtonclub.org](mailto:exhibition@caxtonclub.org).